



Ruritan

"America's Leading Community Service Organization."

Send copies to the District Governor and Lt. District Governor within 5 days of visit.

Club Visitation Report

District: _____ Club Visited: _____ Date of Visit: _____

Number of visits to this Club this year, including this visit: _____ Total miles traveled this visit: _____

Was the Club notified in advance of this visit? (Yes/No): _____

Section A: Club Meeting

In your opinion, was the Club meeting conducted in an appropriate manner? Yes No

Did the Club meeting include the following items or actions (*check responses below*)?

- | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Yes | No | Yes | No |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
- Meal served
 - Program or entertainment
 - Club business discussion
 - Recognition of visitors
 - New member initiation
 - New member kits(s) presented
 - Announcement of zone/district/national news
 - Time allowed for your remarks
 - 30 min. - 30 min. - 30 min. format followed
 - Membership night held (*month* _____)

Section B: Board Meeting

Attendees: President Vice President Secretary Treasurer
 Director 1 Director 2 Director 3 Other(s)

In your opinion, was the Board meeting conducted in an appropriate manner? Yes No

Did the Board meeting include the following items or actions (*check responses below*)?

- | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Yes | No | Yes | No |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
- Committees appointed
 - Standing committees functioning
 - Objectives committee functioning
 - Nominating committee functioning
 - District dues paid (*if applicable*)
 - Club participates in Ruritan National Foundation
 - Officer duty schedule being followed
 - Membership night planned or held (*month* _____)

Section C: Summary Comments

Club or Board meeting: _____

Suggestions for improvements given to Club: _____

Requests from the Club: _____

SIGNATURE

TITLE OR OFFICE

DATE SUBMITTED